

LIMITATIONS ON USE

1. District buses shall not be used for activities that:
 - a. Advocate social or political change by violence.
 - b. Advocate or advance any doctrine or theory subversive to the Constitution of the United States; the Constitution of Colorado; or federal, state or local laws.
 - c. Organize or convene a secret organization for subversive purposes.
 - d. Assist in raising funds for any of the above purposes.
 - e. Violate any District policy or federal, state or local law.
 - f. Are in conflict with a District program.
 - g. Jeopardize the safety, security or supervision of individuals or District property.
2. Users shall not unlawfully discriminate on the basis of race, color, religion, national origin, ancestry, sex, sexual orientation, marital status, veteran status, age or disability. Use shall be approved only when the group requesting such use is open to all persons who are lawfully entitled to be included in the group.
3. No use by groups of less than five shall be approved.
4. Special consideration shall be given to groups comprised of a majority of persons 65 years of age or older.
5. No use shall be approved that involves travel outside of the state of Colorado or that involves travel over roads or distances that are unduly wearing or damaging, or for which equipment is inappropriate.
6. Use shall not be approved if the fuel consumption would adversely affect the availability of fuel for District purposes.
7. District buses shall not be available for use by non-student groups on days

8. Use shall be subject to cancellation in the event of adverse road, weather or other conditions that could reasonably present a danger to passengers, the bus driver or the bus, or in the event of unexpected or emergency needs. When cancellation is necessary, any advance payments made by the group shall be refunded.

APPLICATION FOR USE

1. Application for use must be submitted to the Transportation Department at least thirty (30) calendar days prior to the date requested.
2. Application must be approved and authorized by an authorized representative of the Transportation Department at least ten (10) days prior to the scheduled trip.
3. Approval requires a representative of the group to assume the responsibility for payment of all relevant fees to the District.
4. Any group approved for use must agree to remit payments to the District for all relevant fees. The District may require advance payment. The total amount due shall be adjusted based on actual hours and/or miles.
5. Incidental costs, including but not limited to alternative transportation in the event of a breakdown, feeding and housing of users or other related costs shall be the responsibility of the group using the bus.
6. The group shall be responsible for the cost of repairs and/or cleaning in excess of that required for ordinary bus use.
7. The director of transportation may require that appropriate District supervisory personnel accompany any group using a District bus.
8. Fees for non-student use shall be determined, consistent with the terms of this policy, by the executive director of finance. The fee schedule shall be reviewed and adjusted as needed and shall be made available through the Transportation Department. In the case where a group is comprised of a majority of non-residents, the group shall be required to provide a certificate of insurance naming the group as the insured. The manager shall determine the required limits and conditions of such insurance. The insurance requirements shall be periodically reviewed and may be adjusted from time to time.

GUIDELINES FOR APPEAL

Any group may file a written appeal to the superintendent if an application to use a District bus has been denied by the director of transportation. The decision of the superintendent shall be final.

Adopted by Board: April 1972
Revised by Board: January 1977
Revised by Board: August 1979
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LEGAL REFS:
C.R.S. 22-32-128